



STATE OF NEW YORK  
EXECUTIVE CHAMBER  
ALBANY 12224

December 19, 2018

**Via Email: [63680-61152527@requests.muckrock.com](mailto:63680-61152527@requests.muckrock.com)**

Louise Matsakis  
MuckRock News  
DEPT MR 63680  
411A Highland Ave  
Somerville, MA 02144-2516

RE: FOIL Request #2305

Dear Ms. Matsakis

Please be advised that we require additional time to complete our response to your FOIL request dated November 13, 2018. We will provide you with a status update on or before January 18, 2019, if we have not completed our response by then.

Thank you for your courtesy in this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Keather Papa".

Keather Papa  
FOIL Counsel  
Acting Records Access Officer